



Cabinet Member (Culture, Leisure, Sports and Parks)

Time and Date

9.00 am on Wednesday, 18th February, 2015

Place

Diamond Room 2 - Council House

Public Business

1. **Apologies**
2. **Declarations of Interests**
3. **Minutes** (Pages 3 - 4)
 - (a) To agree the Minutes of the meeting held on 16 January 2015
 - (b) Matters Arising
4. **Place Directorate Fees and Charges 2015/16 - Culture, Leisure, Sports and Parks Portfolio** (Pages 5 - 12)

Report of the Executive Director of Place
5. **Outstanding Issues** (Pages 13 - 16)

Report of the Executive Director of Resources
6. **Any Other Items of Public Business**

Any other items of public business which the Cabinet Member decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 10 February 2015

Note: The person to contact about the agenda and documents for this meeting is Gurdip Paddan 02476 833075

Membership: Councillors A Khan (Cabinet Member) and D Skinner (Shadow Cabinet Member)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Gurdip Paddan

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Coventry City Council
Minutes of the Meeting of Cabinet Member (Culture, Leisure, Sports and Parks)
held at 9.00 am on Friday, 16 January 2015

Present:

Members: Councillor A Khan (Cabinet Member)

Other Members: Councillor J Lepoidevin (for Petition – Minute10 refers)

Employees:

G Hood, Place Directorate
M Salmon, Resources Directorate

Apologies: Councillor D Skinner (Shadow Cabinet)

Public Business

8. Declarations of Interests

There were no declarations of interest.

9. Minutes

The minutes of the meeting on 9th September 2014 were agreed and signed as a true record. There were no matters arising.

10. Juniper Drive Play Area Petition - Request that children's play equipment in the park is replaced with updated equipment following consultation with local residents.

The Cabinet Member considered a report of the Executive Director of People that responded to an e-petition received from Councillor Lepoidevin, the petition organiser and a Woodlands Ward Councillor who attended the meeting to present the petition, regarding the condition of the play equipment at the Juniper Drive play area.

The e-petition, bearing 115 signatures, requested that the City Council updated and replaced play equipment in the park area at Juniper Drive/Woodridge Avenue as the equipment had not been updated for a number of years. The site included a number of items of play equipment designed to cater for the younger age group as well as some informal sports provision including a goal post and a basketball hoop. There were also a number of infrastructural elements associated with the play areas including fencing, tarmac paths and safer surfacing. The park was under control of the Parks Service within the Council's Place Directorate. Play facilities in the City are inspected on a weekly basis and repairs/replacements are undertaken as and when to maintain the equipment in a safe and usable condition.

Councillor Lepoidevin attended the meeting to present the petition and informed the Cabinet Member that the condition of the play area had been the subject of complaints from local residents at Woodlands Ward Forum meetings for a number of years; the updating of the equipment was long overdue; the area was well used and would be missed if no longer available. Residents considered that access to the nearest play area, located at Allesley Park, was too great a distance from the existing facility and were concerned at having to cross a major road to access it. A local residents group, recently established in the Woodlands Area, had indicated that they would provide any assistance they could to support improvements to Juniper Drive.

RESOLVED that the Cabinet Member for Culture, Leisure, Sports and Parks:

- 1) Notes that adequate play provision is located in Allesley Park, 600 metres from Juniper Drive.**
- 2) Agrees that updating and replacing the play equipment at Juniper Drive is unsustainable in the present financial climate**
- 3) Agrees that the play equipment, apart from the basketball hoop and goal, be removed from Juniper Drive and that any serviceable items be reused where practicable and that the area be reinstated to grass.**
- 4) Agrees that the City Council works with the local residents group to explore external funding opportunities for the replacement of the play equipment at the Juniper Drive Play Area and that a progress report on this work be submitted to a future meeting of the Cabinet Member.**

11. Outstanding Issues

There were no outstanding issues.

12. Any Other Items of Public Business

There were no other items of public business.

(Meeting closed at 9.35 am)



Cabinet Member for Culture, Leisure, Sports and Parks

18 February 2015

Name of Cabinet Member:

Cabinet Member for Culture, Leisure, Sports and Parks – Councillor Abdul Khan

Director Approving Submission of the report:

Executive Director of Place

Ward(s) affected: All

Title: Place Directorate Fees and Charges 2015/16 – Culture, Leisure, Sports and Parks Portfolio

Is this a key decision?

No

Executive Summary:

This report seeks approval for increases in Fees and Charges from 1st April 2015, for a number of services within the Culture, Leisure, Sports and Parks portfolio. The changes being proposed are in line with the revised Charging Policy approved by Cabinet Member for Strategic Finance and Resources in July 2013 having been benchmarked against other similar providers where applicable. Details are provided in this report.

Recommendations:

The Cabinet Member is asked:

- 1) To approve the increases to existing, and introduction of new fees and charges with effect from 1st April 2015, as detailed in this report.
- 2) That authority is delegated to the Head of Streetpride and Greenspace to introduce a new car parking pricing structure following the establishment of new parking arrangements at Coombe.

List of Appendices included:

Appendix 1 – Proposed Fees and Charges Increase and New Charges

Other useful background papers:

None

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title:

Place Directorate Fees and Charges 2015/16 – Culture, Leisure, Sports and Parks Portfolio

1. Background

- 1.1 Council Policy states that all charges should be at least full cost recovery and in line with benchmarking against other providers, whilst giving due consideration to the impact of pricing changes on demand and overall income achievable.
- 1.2 The recommendations in this report are based on the application of this policy to the charges for Place Directorate services within the Culture, Leisure, Sports and Parks portfolio.
- 1.3 The corporate inflation rate assumed for income generating activity in the 2015/16 budget setting process is an average of 2.7%. This is based on the Government's (ONS) RPI(Y) Indices. Any increase at or below this level do not require formal approval, and are not therefore included within this report.

2. Options considered and recommended proposal

- 2.1 In summary, the preferred option and recommended proposal is to increase the charges for the following services:

Service Area	Fee / Charge	Avg Increase	Additional Projected Income pa
		%	£000's
Parks & Open Spaces	Coombe Activities & Events	18.1	9.8
New Charges	Coombe Car Park	NEW	1.6
	Coombe Activities & Events	NEW	1.0
		Total	12.4

These charge increases ensure that these services continue to recover the full cost of delivering the service and are at least equal to the average benchmark indicator where one is available. More detail is provided below and in the appendix:

Coombe Activities & Events

The prices for season tickets at the fishery are to be increased by an average of 4.2%, generating c£0.4k. In addition it is proposed to introduce a new charge for a 4 month winter ticket for the fishery at a cost of £40 to be sold in the run up to Christmas.

At present there are also a number of educational programmes available, all of which involve the services of an educational assistant, these charges are to be increased to ensure full cost recovery. Additionally, it is proposed to introduce a new education programme which will involve the provision of educational materials only (self serve). These new charges are estimated to generate between them c£1k pa.

Coombe Car Park

The additional income above all relates to the introduction of a season ticket for mini-buses at a cost of £103.40 and a reduced price for blue badge holders of £51.70, it is estimated that this will generate £1.6k pa.

It is also proposed to establish a new car parking arrangement at Coombe and this report also seeks delegated authority for the Head of Streetpride and Greenspace to introduce a new pricing structure for the new parking arrangements. Any overall average increase will be within corporate inflation levels.

3. Results of consultation undertaken

- 3.1** Consultation and notification will be undertaken in accordance with normal practise with affected groups to inform them of any revised charges prior to them coming into effect. If consultation highlights any significant issues then these will be reported to the Cabinet Member for a decision prior to implementation.

4. Timetable for implementing this decision

- 4.1** If approved, the increase in fees will be implemented from 1st April 2015.

5. Comments from the Executive Director of Resources

5.1 Financial implications

The increase in fees is based on full cost recovery and benchmarking with the nearest geographical or statistical neighbours. Based on projected activity, the proposals are estimated to generate £12.4k per year (gross) in additional income.

In some cases, the additional income is required to recover the cost of service provision inflation. The remainder will contribute to the Councils corporate income inflation target.

5.2 Legal implications

The Council has specific charging powers under functional legislation eg, Local Government (Miscellaneous Provisions) Act 1976 (parking at recreational facilities). Where a specific power doesn't exist then the Council can rely on its power to charge for discretionary services under S.93 Local Government Act 2003 provided no profit is generated and the recipient agrees to receive the service subject to the relevant charge.

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Increasing fee income within a consistent agreed policy will enable the Council to better meet key objectives and help to protect frontline services provided to residents and local communities. This also supports the corporate key transformation objective of ensuring that the Council's medium term financial strategy provides the resources to meet its priorities, delivers a balanced budget and equips the Council to face the future with confidence.

6.2 How is risk being managed?

On-going monitoring of the impact of fees and charges on service take up and total income will be undertaken as part of operational business.

6.3 What is the impact on the organisation?

An increase in financial resources will ensure delivery of the Medium Term Financial Strategy and support the work and priorities of the Council.

6.4 Equalities / EIA

The impact will need to be assessed at the time that consideration is given to specific increases in fees and charges. Any approved increase in charges could have a greater impact on lower paid individuals

6.5 Implications for (or impact on) the environment

No direct impact.

6.6 Implications for partner organisations?

Some partner organisations may incur increased charges.

Report author(s):

Name and job title:

Phil Helm (Finance Manager – Place)

Directorate:

Resources Directorate

Tel and email contact:

024 7683 1301

Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Lee Castledine	Accountant	Resources Directorate	27/01/15	27/01/15
Graham Hood	Head of Streetpride & Greenspace	Place Directorate	27/01/15	27/01/15
Names of approvers for submission: (officers and members)				
Phil Helm	Finance Manager	Resources Directorate	27/01/15	27/01/15
Anjeli Bajaj	Senior Solicitor	Resources Directorate	04/02/15	06/02/15
Jas Bilen	HR Manager	Resources Directorate	04/02/15	06/02/15
Andrew Walster	Assistant Director	Place Directorate	27/01/15	27/01/15
Martin Yardley	Executive Director	Place Directorate	04/02/15	04/02/15
Members: Councillor Abdul Khan	Cabinet Member for Culture, Leisure, Sports and Parks	Coventry City Council	04/02/15	06/02/15

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PLACE FEES & CHARGES 2015/16
CULTURE, LEISURE, SPORTS & PARKS

Appendix 1

Service Name for Report	Existing or new charge	Activity Description	Basis	Current charge (£)	Proposed Charge	Price Increase	% increase	Estimated Increase in Income	% Uplift
Coombe Activities & Events	Existing	Cov LEA	Per Child	4.25	5.00	0.75	18%	(5,598)	18.06%
	Existing	Non Cov LEA	Per child	5.00	5.00	0.00	0%	0	
	Existing	Cov LEA Min Charge	1/2 day	42.50	55.00	12.50	29%	(3,825)	
	Existing	Non Cov LEA Min Charge	1/2 day	55.00	55.00	0.00	0%	0	
	New	Self lead trip	incl parking	-	55.00	55.00	0%	(550)	
	Existing	Fishery - Day Ticket	Adult	5.60	5.60	0.00	0%	0	
	Existing	Fishery - Day Ticket Specimen	Adult	6.90	6.90	0.00	0%	0	
	Existing	Fishery - Day Ticket	Junior	2.80	2.80	0.00	0%	0	
	Existing	Fishery - Day Ticket (Adult)	PTLL	2.80	2.80	0.00	0%	0	
	Existing	Fishery - Day Ticket Adult Specimen	PTLL	3.45	3.45	0.00	0%	0	
	Existing	Fishery - Full Season Ticket	Adult	91.00	95.00	4.00	4%	(232)	
	Existing	Fishery - Full Season Ticket	PTLL	46.00	50.00	4.00	9%	(52)	
	Existing	Fishery - Day Season Ticket	Adult	46.00	50.00	4.00	9%	(92)	
	Existing	Fishery - Day Season Ticket	PTLL	23.00	27.00	4.00	17%	(20)	
	Existing	Fishery - Mid-week Season Ticket	Adult	32.00	40.00	8.00	25%	(16)	
	Existing	Fishery - Mid-week Season Ticket	PTLL	16.00	22.00	6.00	38%	(6)	
	New	Fishery - 4-month Winter ticket	Adult only for pilot	-	40.00	40.00	0%	(400)	
	Existing	Conference Facilities - Miller Suite (Education Room) - All Day	Commercial	214.00	214.00	0.00	0%	0	
	Existing	Conference Facilities - Miller Suite (Education Room) - All Day	National Charities (50% discount)	107.00	107.00	0.00	0%	0	
	Existing	Conference Facilities - Miller Suite (Education Room) - All Day	Local Charity (75% discount)	53.50	53.50	0.00	0%	0	
	Existing	Conference Facilities - Miller Suite (Education Room) - Half Day / Evng	Commercial	107.00	107.00	0.00	0%	0	
	Existing	Conference Facilities - Miller Suite (Education Room) - Half Day / Evng	National Charities (50% discount)	53.50	53.50	0.00	0%	0	
	Existing	Conference Facilities - Miller Suite (Education Room) - Half Day / Evng	Local Charity (75% discount)	26.75	26.75	0.00	0%	0	
	Existing	Events Field - One Day	Commercial	1,009.40	1,009.40	0.00	0%	0	
	Existing	Events Field - One Day	National Charities (50% discount)	504.70	504.70	0.00	0%	0	
	Existing	Events Field - One Day	Local Charity (75% discount)	252.40	252.40	0.00	0%	0	
	Existing	Events Field - Weekend	Commercial	1,687.45	1,687.45	0.00	0%	0	
	Existing	Events Field - Weekend	National Charities (50% discount)	843.75	843.75	0.00	0%	0	
	Existing	Events Field - Weekend	Local Charity (75% discount)	421.90	421.90	0.00	0%	0	
	Existing	Events Field - Half Field	Commercial	760.90	760.90	0.00	0%	0	
	Existing	Events Field - Half Field	National Charities (50% discount)	380.20	380.20	0.00	0%	0	
	Existing	Events Field - Half Field	Local Charity (75% discount)	190.10	190.10	0.00	0%	0	
	Existing	Events Field - Per Acre	Commercial	83.50	83.50	0.00	0%	0	
	Existing	Events Field - Per Acre	National Charities (50% discount)	41.75	41.75	0.00	0%	0	
	Existing	Events Field - Per Acre	Local Charity (75% discount)	20.90	20.90	0.00	0%	0	
	New	Commercial Photography - Requests for filming will be charged on an ad-hoc basis	Filming	-	-	-	0%	0	
	Existing	Coombe Park step out guide activity	with Materials	3.75	3.75	0.00	0%	0	
	Existing	Coombe Park step out guide activity	Without Materials	2.70	2.70	0.00	0%	0	
	Existing	Coombe Park step out guide activity	Guided Walks	3.75	3.75	0.00	0%	0	

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Public report Cabinet Member Report

Cabinet Member for Culture, Leisure, Sports and Parks

18 February 2015

Name of Cabinet Member:

Cabinet Member for Culture, Leisure, Sports and Parks – Councillor A Khan

Director Approving Submission of the report:

Executive Director for Resources

Ward(s) affected:

None

Title:

Outstanding Issues Report

Is this a key decision? No

Executive Summary:

In May 2004 the City Council adopted an Outstanding Minutes System, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members. The attached appendix sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for Culture, Leisure, Sports and Parks so he is aware of them and can monitor progress.

Recommendations:

Cabinet Member for Culture, Leisure, Sports and Parks is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

List of Appendices included:

Table of Outstanding Issues.

Other useful background papers:

None

Has it or will it be considered by Scrutiny?

No

Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report author(s):

Name and job title:

Gurdip Paddan
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Directorate:

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Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Names of approvers: (officers and Members)				

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APPENDIX

	Subject	Date for Consideration	Directorate/ Responsible Officer	Proposed Date/Amendment to Date for Consideration	Reason for Request to Delay Submission of Report
1	Juniper Drive Play Area Petition - Request that children's play equipment in the park is replaced with updated equipment following consultation with local residents: Progress report on this work be submitted to a future meeting of the Cabinet Member (minute 9/15 refers)	No date specified	Andrew Walster Assistant Director for Streetscene and Greenspace Place Directorate		

* Identifies items where a report is on the agenda for the meeting

